

Rugby High School P.T.A.

9th October 2023



	Action
<p><u>Present:</u> Janet Williams, Jo Grimes, Ruth Hooton, Tess Juckes, Vikas Garg, Giovanna Antonioli, Parimala Jannu, Derya Bahceci, Pallavi Subramanyam, Rachel Holland, Alison Watson, Srividya Venkat, Debbie Brent.</p>	
<p><u>Apologies received from:</u> Nicola Palmer, Elizabeth Barnard and Beth Melges.</p>	
<p><u>Minutes of last meeting</u> The minutes of the last meeting on 11th September 2023 were agreed.</p>	
<p><u>Outstanding Actions from Previous Minutes</u></p> <p>It was agreed that the possibility of using Gift Aid should no longer be pursued as it was likely to be a lot of effort for little benefit.</p> <p>All other outstanding actions are covered later in the minutes.</p>	
<p><u>Chair's report</u></p> <p>The Chair's report was presented at the AGM which preceded this meeting.</p>	
<p><u>School Report - from Ms Grimes, Deputy Headteacher</u></p> <p>Thank you very much to the PTA for supporting the Parent and Daughter tea. There was a good turn out and it was a very happy event.</p>	
<p><u>Treasurer's Report</u></p> <p>Balance - £8,314.76 Pre-approved Bids - £0 Balance less Commitments - £8,314.76</p> <p>The Treasurer's report was presented at the AGM which preceded this meeting.</p>	
<p><u>Bids</u></p> <ol style="list-style-type: none">1. Performing Arts Department - Guitar Pro 8 software. The Performing Arts department have requested £86.57 to buy GuitarPro software which will support self-directed learning on the guitar. Students could use school instruments alongside the software at break and lunchtimes. The bid was rejected as it was felt this would not benefit many students.2. Performing Arts Department - Auralia 7 aural and music theory online training software.	

The Performing Arts department have requested £149 to buy Auralia software to support training and help with aural and music theory skills. The bid was rejected.

3. Performing Arts Department - Ukuleles.

The Performing Arts department have requested £424.83 to buy 17 Soprano Ukuleles. At the moment, students have to share Ukuleles in class. The PTA purchased the first batch of ukuleles. If the PTA do not purchase the remaining ukuleles required, the department will not be able to afford to buy them themselves. The bid was approved in full.

4. Performing Arts Department - Digital Theatre Plus.

The Performing Arts Department have requested £600 to cover the purchase of a subscription to Digital Theatre Plus for 2024. Half the amount was approved last year and it was agreed to do the same this year. £300 of the bid was approved.

5. BioMedSoc Society - Wider reading books.

The BioMedSoc Society have requested £50 to cover the purchase of books to allow wider reading for university applications for those interested in Biology, Medicine and other related degrees. Books will be second hand where possible. The bid was approved in full.

6. Art Department - Sublimation printer and heat press machine flat bed.

The Art Department have requested £689 to cover the purchase of a printer which will enable students to print their designs onto fabric and ceramics. This will be used by GCSE and A Level students and can also be used to print promotional materials for the school. The bid was approved in full with a request that students in all years should be allowed to use the printer, not just those in year 10 and above.

7. SLT - Winter Fayre.

The SLT have requested £500 to cover the purchase of items by students to set up their stalls for the Winter Fayre. £25 will be allocated per group. The PTA funded this for the Summer Fayre. The bid was approved in full.

8. SLT - SumUp devices.

The SLT have requested funding from the PTA to cover the purchase of 3 additional SumUp devices for events such as the summer and winter fayres. The bid was approved up to £200.

9. Performing Arts Department - Lighting Desk for Drama Studio 1 and lights in hall.

The Performing Arts department have requested up to £7,000 to replace the lighting desk in the Drama studio and also update the lighting in the hall. This would allow

<p>students who are interested in the technical side to get more involved with productions. Also, with improved equipment in the hall, this may lead to options to hire the hall to outside groups. The Performing Arts department are planning a number of fundraising events through the year to help with the funding for this.</p> <p>This was discussed and it was agreed to ask a representative of the Performing Arts department to attend the next PTA meeting so that the PTA can understand more details about the bid, for example, whether repairing the current equipment has been considered, what proportion of the costs are the Performing Arts department hoping to raise, when are they hoping to purchase this equipment etc.</p> <p>R Holland to speak to A Brady who submitted the bid and invite her to the next meeting.</p>	<p>R Holland</p>
<p><u>200 Club</u></p> <p>The 200 Club renewal emails have now gone out.</p>	
<p><u>Communication / Advertising / Website / Noticeboard</u></p> <p>L Barnard is working on a new graphic to go on the website and has also written a news item to go on the PTA webpage.</p>	
<p><u>Future Events</u></p> <ul style="list-style-type: none"> • Winter Fayre (1st December) <ul style="list-style-type: none"> ○ This will be the same format as the Summer Fayre and the PTA will do the tombola, drinks etc as previously. ○ J Williams will arrange the draw. All to see if they can obtain raffle prizes from local companies. ○ The Winter Fayre will be discussed at the next meeting. • Recital Evening <ul style="list-style-type: none"> ○ A music recital evening is being held on 14th November. There may be a need for refreshments at this event. ○ J Grimes to ask the music department to speak to J Williams to arrange refreshments, if required. • Wreath Making Workshop <ul style="list-style-type: none"> ○ The purchase of drinks and mince pies needs to be organised. To be discussed at the next meeting. • School Production <ul style="list-style-type: none"> ○ The school production is scheduled for January and will be discussed at the next meeting. • Uniform Sale 	<p>All</p> <p>J Grimes</p>

<ul style="list-style-type: none"> ○ The uniform in the cleaning cupboard needs to be moved. The caretaker will buy plastic boxes to store this uniform. PTA to provide details of what boxes should be purchased. ○ Donated uniform left in the school foyer needs to be regularly collected and put in the storage area. V Garg to arrange. 	<p>V Garg</p> <p>V Garg</p>
<p><u>AOB</u></p> <ul style="list-style-type: none"> • There was no AOB. 	
<p><u>Date for next meeting</u></p> <p>The next meeting will be held on Tuesday 7th November 2023 @ 6:30pm in the Sports Hall Classroom.</p>	