

NCS – Payment Options

Please find below alternative payment methods if you can't pay via the NCS website.

The standard price for NCS is *£50 (£25 with a bursary)

- To pay by **Cheque** please make it out to: **LEBC** and write your young person's name on the back.

- To pay by **PayPal** please visit our website and follow the on screen instructions:
<https://www.leics-ebc.org.uk/employers/donate> Scroll to the end of the page and click 'Donate'.
Please use your young person's First Name and Surname as the reference.

- To pay by **Internet Banking or BACS**, please use the following details:
Bank Account Name: **Leicestershire Education Business Company**
Sort Code: **40-12-35**
Account Number: **91475126**
Reference: Please write your **young person's first and surname** as the reference.

- To pay by **Cash**, please use the following details:
Take the payment into school and hand it into reception in an envelope marked for; NCS and ensure your young person's first name and surname is on the envelope too. **Please do not put cash in the post – it is not safe.**
Please then call the NCS team on 0116 240 7007 to let us know the payment is there and we will arrange with the school to collect it.

The Leicestershire Education Business Company address (for cheques or visits):

NCS Team
LEBC
30 Frog Island
Off North Bridge Place
Leicester
LE3 5AG

NCS Bursary Information

We are able to offer a bursary to young people and families who want to take part in NCS but are unable to afford the full programme charge of £50.

If you are eligible for a bursary then you will only pay £25 per young person, this can be done online or with a paper form.

Bursary Criteria:

Bursary places are open to the following young people:

- Low Income Families.
- Asylum Seekers.
- Families who are struggling to make the full cost as a result of multiple children wanting to take part in NCS at the same time. This could include triplets, twins or siblings in the same year group.
- Young Carers.
- Young people in care and care leavers moving on to independent living.
- Young people or families in receipt of benefits as result of a disability or other medical condition.
- Young people in receipt of Free School Meals.
- Other circumstances will be considered, please call or email the office to discuss.

Bursary Process:

- When **signing up online** at www.weareNCS.com,
On Step 2: leave the amount as £50, this will be reduced at the next stage...
At the end of Step 3: you will need to click the option stating: **'Ask my parent or guardian to Pay'** then you can either make a payment for £25 via the details listed overleaf or call the NCS national number to make payment by card over the phone **0800 197 8010**.
- **Anyone accessing a bursary will need to provide evidence.** All evidence is required prior to you starting NCS. Evidence provided can be accepted through the post or electronically. Photocopies are acceptable forms of evidence.
- **Types of evidence required:**
 - Official letters from HMRC, Job Centre, the Council, social worker or a school or college.
 - The letter needs to state the young person or families name and have brief details of the support given.
 - Send your evidence (Photocopied) in the post, or email it to: ncs@leics-ebc.org.uk

Any queries, please contact the NCS team:

Tel: 0116 240 7007 **Email:** NCS@Leics-EBC.org.uk

The office is open 8:30am to 5pm daily, later if arranged in advance.